



Board Meeting Minutes

5.16.2013

Attendance: Josh Simpson, Dani Madrone, Niki Bilodeau, Cezanne Murphy-Levesque, John Regan, Isabella Rogol, Jayne Rossman (*Staff Rep*), Fern Moore (*Board Observer/Notes*), Grace Cox (*Facilitator*)

Absent: Ron Lavigne, Teresa Young, Erin Genia

Agenda

Announcements
Mission Statement / Agenda Review
Minutes Review / Commitments Review
Member Comment
Staff Report
TESC Student Services Union Support
Outreach Committee Draft of new charter
Bylaws Review Committee
Committee Reports
Expansion Update
Commitments
Meeting Eval

Announcements

None

Member Comment

Marco and Max attended to discuss the recent article in the newsletter concerning GMO's. They would like to write a response article, clarifying the issue and including more information like the science of GMO's. Jayne will continue to be in contact with them as an Outreach coordinator. They will also be contact with the Newsletter Coordinator and Editor and submit their article for publication in an upcoming newsletter.

Commitments Review

- ***Jayne will follow up with Staff about filming in the co-op and communicate with David.*** COMPLETE
- ***Jayne will create a doodle poll for board retreat*** PENDING

Staff Report

Staff is meeting less to save on labor expenses. The recent 5 hires are completing training.

TESC Student Services Union Support

The Evergreen State College Student Support Services union is fighting for just cause for employees that were fired, fair wages and raises. They have not seen pay increases as the administration and faculty have. The Union recently held a vote in which 90% voted to authorize a strike. The Union has been in a 16 month long negotiation. They are asking for a letter of support from the Co-op and a possible food donation if they do go on strike.

- ***Josh will draft a letter of support and send out to all for approval***

Outreach Committee Draft of the new charter

SEE ATTACHED DOCUMENT 1

Questions/ suggestions

- Clarify that committee membership is approved by the board
- Change end of year to annual (bullet 2)
- Monthly report for a bimonthly newsletter?
- Instead of once a month meeting to regularly

Proposal: The Board approves the new charter for the Outreach Committee.

Consent

Bylaws Review Committee

The Board authorized the creation of the Bylaw Review Committee to address questions and statements made at the Co-op Conversation and by previous Boards in regard to our bylaws. The committee brought a list of possible bylaws to be changed in the future or the creation of policies to support the bylaws for preliminary discussion with the Board.

Possible changes:

- Dues and Membership Activity – create policy
- Inactive Memberships- create policy
- Filling Vacancies – create policy
- Board Terms- bylaws change
- Audits – external review to books as an option to an annual audit
- Meeting Minutes- clarify bylaw and executive session policy

The Committee will continue to gather information on these possible changes and policies, meet with other groups to gather feedback and begin to construct language and bring back to the Board. Membership involvement will include a newsletter article, posting in the stores, etc. including plenty of lead-time to facilitate questions and comments. A Member forum including a markup copy would also be great. Let the committee know if there are other things that should be investigated.

- ***Jayne will share bylaw review committee report with staff and solicit any more ideas concerning bylaws changes***

Committee Reports

Outreach – assess what the committee will do with the recent reorganization and new charter. The Board would like more outreach opportunities with the membership to create more interaction and transparency perhaps with the help of a ‘who does what’ flow chart.

Board Member Lemonade Stand
June 15th 10-12 Westside- Cezanne and Dani
10-12 Eastside – Niki and Isabella

Board Reports

July – Dani or Erin

Sept – Josh

Nov- Cezanne

Jan - John

Finance- highest sales on record at both stores last week, we are looking at recovery.

Personnel- did not meet

Member Relations- have been continuing their work on the New Member packets.

Local- discussed priorities. And will meet every two months. They are also discussing creating a week in October that two local product would be demo’ed. Working on plans to distribute the new ‘Buy Local’ stickers

Co-op Development- Co-opatopia was last week. 200 people signed into the event. A great range of people. They hope to do it every year.

Standing Hiring- did not meet

Legal structure Review- did not meet

Expansion Update

Merchandising put together projected sales numbers for the Westside reset as requested by the Board at last months meeting. These numbers will be presented to the finance committee. More work needs to be done as the floor plan has been amended, updates next month.

Commitments

- ***Josh will draft a letter of support and send out to all for approval***
- ***Jayne will share bylaw review committee report with staff and solicit any more ideas concerning bylaws changed***
- ***Grace will send finance report to the board***
- ***Jayne will create a doodle poll for board retreat***

Next Meeting

Finance report- 1st quarter

Expansion
Advocacy Proposal
Committee Reports
Staff Report

Out of Meeting Business

1. The Board consented via email to the inclusion of the Executive Session notes into the April Meeting Minutes record for the sake of transparency.

**Proposal: The Board authorizes the April Minutes
Consent**

2. The Board consented via email on May 27th to the Letter of support for the Evergreen State College Student Support Services Union *SEE ATTACHED DOCUMENT 2*

**Proposal: The Board authorizes the Letter of Support for the Evergreen State College
Student Support Services Union
Consent**

Attached Documents

1. Outreach Committee Charter

OFC Board Outreach Committee

Authored By	Niki Bilodeau
Recipients	Board Outreach Committee Members - Jayne and Teresa
Meeting Date	Wednesday, April 24th 2013
Subject	1st draft rewrite of Board Outreach Charter

Charter of the Board Outreach Committee

The Board Outreach Committee is authorized by the Olympia Food Co-op (OFC) Board of Directors (BOD) to carry out any and all activities related to its purposes as described below.

Purposes:

- To support the development of relationships between the OFC and our community through outreach not only to those persons comprising our immediate membership, but also our staff, members of the

general public, and members of relevant governmental and non-governmental bodies in our community.

- To create a process and oversee the end-of-year donations cycle (in years that the Co-op posts an extra profit).
- To create a process and oversee a "round-up at the registers" program.
- To establish and monitor annual funding priorities for all ongoing (small) donations, including working closely with Outreach CAT to implement said priorities.
- To work with Member Relations Committee to host the Annual Meeting (including advance membership mailing, which is required by law).
- To promote BOD activities such as the Annual Meeting and elections, and to organize outreach surrounding board elections.
- To supply monthly updates on BOD activities for use in the OFC newsletter.
- To review the Outreach CAT's annual marketing plan, and to offer assistance in presenting it to the BOD.
- To work closely with the Outreach CAT on projects requiring BOD oversight.

Structure: The Board Outreach Committee shall consist of a minimum of three individuals: two active BOD members, and one Staff member who will coordinate and support the activities of the committee (and who has a number of paid hours, as determined by the staff, per week, to do so). As many as five additional members may comprise this committee - bringing it to maximum capacity of 8 members total. Any additional members must be interested and qualified co-op members who have been appointed by the BOD. Committee members shall be appointed by the board on a yearly basis. These appointments shall be made within the 60 days following the BOD elections, except for the committee member who is a member of the staff, as they will instead be appointed by the staff during the same period of time.

Process: The Board Outreach Committee shall meet at least once per month and all decisions shall be made by consensus.

Guidelines: In seeking direction and making determinations as to whether or not their activities are in accordance with the purposes stated above, committee members shall refer to the Articles of Incorporation and the OFC Bylaws, as well as soliciting advice from long-time staff members. They shall also consider such materials as are available from organizations whose purposes are compatible with those of the OFC as stated in the Articles of Incorporation and the Bylaws.

2. Letter of Support for the Evergreen State College Student Support Services Union

OLYMPIA FOOD CO-OP
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OLYMPIA, WA. 98501
WWW.OLYMPIAFOOD.COOP
OFCBOARD@OLYMPIAFOOD.COOP



President Les Purce and
Evergreen Board of Trustees
The Evergreen State College
Olympia, WA. 98505

Dear Les Purce and Board of Trustees,

The Olympia Food Co-op (OFC) and the Evergreen State College have a lot in common. We share an essential value: to create an environment of cooperation and respect for one another. This value is part of our mission to “support of a socially and economically egalitarian society”. Also in common between Evergreen and OFC is a broad base of membership. Many Evergreen students, staff, faculty and alumni are also our members, volunteers and staff. In these interests, we express our support of the Student Support Services Staff Union (SSSSU).

Between the values of the college and the position of its management, there is cloud of cognitive dissonance hovering over campus. This tension is the perpetuation of an economic power dynamic within a community that is dedicated to social justice. It is the undercutting of student support services during a time of increased need, at an institution that should be centered on the needs of its students. We understand your need to balance the Evergreen’s budget during challenging economic times, but we are very concerned about your approach. Your actions fail to honor the value of those who provide direct services to the students, and treat these staff members as though their work is not integral to the success of the college.

OFC has a long history of supporting the struggles of workers. Recently we stood with the Teamsters in their strike against United Natural Foods Inc., canceling orders and refusing to do business during the strike. The community support for these workers helped compel their management to settle the dispute more equitably. We also stand in support of

the SSSSU. We understand that a strike is an inconvenience for everybody involved, and we hope that the administration will take this into consideration. You have the power to shift into a collaborative approach to writing a fair contract. We recognize that the SSSSU has their own power, and they are backed by a dedicated community. We will do all that we can to support the union throughout their struggle.

From your own social contract, we leave you with these words to consider.

“When you make the decision to come to Evergreen, you are also making the decision to become closely associated with its values...

“As members of the Evergreen community, we acknowledge our mutual responsibility for maintaining conditions under which learning can flourish-conditions characterized by openness, honesty, civility and fairness.”

Please remember, just like the students, faculty and staff, you chose to come to Evergreen. You have a responsibility to honor its values.

With kind regards and high hopes,

Dani Madrone

President
Olympia Food Co-op Board of Directors
ofcboard@olympiafood.coop